

COUNCIL MEETING AGENDA

Casper City Council

City Hall, Council Chambers

Tuesday, September 7, 2021, 6:00 p.m.



COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal attacks on staff or Council.
 - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

Please silence cell phones during the City Council meeting.

Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: CouncilComments@casperwv.gov.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE AUGUST 17, 2021 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 27, 2021

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4. CONSIDERATION OF MINUTES OF THE AUGUST 17, 2021 EXECUTIVE SESSION – LAND ACQUISITION

5. CONSIDERATION OF BILLS AND CLAIMS

6. BRIGHT SPOTS IN OUR COMMUNITY – HUNGER ACTION MONTH

7. COMMUNICATIONS

A. From Persons Present

8. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish September 21, 2021, as the Public Hearing Date for Consideration of:

- a. Vacation and Replat of Lots 2-18, Block 21; Lots 2-8, Block 23; Trails West Estates; and Lot 8, Block 4; and Lot 9, Block 5 Prairie Park Estates to Create the **Trails West Estates No. 6 Subdivision**.
- b. **Annexation of Tract 31, Dowler No. 3 Subdivision**; and Establishing **Zoning** of said Tract as M-1 (Limited Industrial).
- c. Zone Change of the Property Located at **129 North Elk Street (former Willard School – Lots -12, Block 97, Butler’s Addition)**, from **Zoning** Classification ED (Educational District) to C-2 (General Business).
- d. Updating and Amending Chapter 13.03 – Utility Billing and Collection (**Landlord Utility Agreement**).
- e. Soliciting Presentations, Public Views, Comments and Recommendations for Potential Sponsorship of Grant Applications for the **Wyoming Community Development Authority’s Community Development Block Grant-funded Neighborhood Development Program**.

2. Establish November 2, 2021 as the Public Hearing Date for Consideration of:

- a. Certification of **Annexation Compliance** to Determine if the Annexation of Tract 31, **Dowler No. 3 Subdivision** Complies with W.S. § 15-1-402.

3. Establish December 21, 2021 as the Public Hearing Date for Consideration of:

- a. **Disposition of City-Owned Property** Located Near the Southwest Corner of **South Beverly Street and East 4th Street**.

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9. PUBLIC HEARING

A. Minute Action

1. Transfer of **Retail Liquor License No. 11** From JJBB, LLC d/b/a **Partytime Liquor**, Located at 1335 South McKinley to Hayden and Loflin, INC, d/b/a **Local Liquor and Lounge**, Located at 4120 Centennial Hills Suite 200.

10. THIRD READING ORDINANCES

A. **Zone Change** of the **Back Nine Addition PUD** (Planned Unit Development) to R-2 (One Unit Residential), R-3 (One to Four Until Residential) and C-2 (General Business).

1. Communications from Persons Present

B. Vacation, Replat and Zone Change Creating the **Trails West Estates No. 5 Addition**.

1. Communications from Persons Present

11. SECOND READING ORDINANCE

A. Ratifying all Actions Previously Taken Concerning City of Casper, Wyoming, **Local Assessment District No. 157 – Arrowhead Road and Jade Avenue Roadway Improvements**.

1. Communications from Persons Present

12. RESOLUTIONS

A. Consent

1. Approving and Adopting the **Casper Area Metropolitan Planning Organization's Public Participation Plan** Conducted by the Casper Area Metropolitan Planning Organization.
2. Amendment to the Contract for Professional Services between the City of Casper and **WWC Engineering** for the **Casper Area Metropolitan Planning Organization's Mills to Robertson Road Trail Extension Plan**.
3. Approving and Adopting the **Casper Area Metropolitan Planning Organization's Five-Year Transit Strategic Development Plan** Conducted by the Casper Area Metropolitan Planning Organization.
4. Authorizing a Memorandum of Understanding between the **City of Cheyenne Police Department** and the City of Casper Police Department to Provide **Extraterritorial Law Enforcement Assistance**.

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12. RESOLUTIONS (continued)

A. Consent

5. Authorizing a Transportation Alternatives Program Agreement with the **Wyoming Department of Transportation**, in the Amount of \$500,000, for the Paradise Valley to **Robertson Road Bridge Project**.
6. Authorizing an Agreement with **Modern Electric, Co.**, in the Amount of \$157,900, for the **CPU Generator, Project No. 21-010**.
7. Authorizing an Agreement with **Crown Construction, LLC**, in the Amount of \$352,000, for the 2021 **Solid Waste Asphalt Improvements**, Project No. 20-008.
8. Accepting the Memorandum of Understanding between the **Natrona County School District #1** and the **City of Casper for School Resource Officer Services**.
9. Authorizing Change Order No. 2 with **Wayne Coleman Construction, Inc.**, for the **Industrial Avenue Drainage and Surfacing Improvements**, Project No. 19-068.
10. Authorizing **Fencing the Morad Park Portion of Wetland Complex** Extending onto Murie Audubon Society and Game and Fish Property.

13. MINUTE ACTION

A. Consent

1. Appointing **Carol Johnson** to the **Casper Planning and Zoning Commission**, to Fill a Vacant Position with a Term Expiring December 31, 2021.
2. Authorizing the **Discharge of \$8,969 Uncollectible Accounts Receivable Balances**, Aged from 2011, from **Expired Demolition Liens**.
3. **Rejecting All Bids** Received for the **Fire Station No. 3 Roof Replacement**, Project No. 19-034.

14. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

15. ADJOURN INTO EXECUTIVE SESSION – LAND ACQUISITION

16. ADJOURNMENT

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Upcoming Council meetings

Council meetings

6:00 p.m. Tuesday, September 21, 2021– Council Chambers

6:00 p.m. Tuesday, October 5, 2021 – Council Chambers

Work sessions

4:30 p.m. Tuesday, September 14, 2021 – Council Meeting Room

4:30 p.m. Tuesday, September 28, 2021 – Council Meeting Room

ZONING CLASSIFICATIONS			
FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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